

General U3A Activity Risk Assessment Checklist in Covid-19

U3A Name: Islington U3A
(Bi) Monthly Meetings
Date (frequency of meetings): Location/Postcode: Potentially twice each month. To be held at Resource for London, Holloway Rd.
Nature and Description of Activity: Holding an indoor meeting; a gathering of iU3A members.

Part 1: Before the Activity Group Organiser Check list:	Yes ()
A) Consider the current Government and Public Health advice in relation to your location and the feasibility of carrying out this activity safely adhering to present permissible indoor sizes.	All restrictions lifted.
B) Consider the Venues precautions	RfL is 'Covid Compliant' (see their website for more information) https://www.resourceforlondon.org/
C) Consider whether your activity involves the sharing of any equipment or shared spaces and make suitable arrangements to have antiviral cleaning products available.	Room large and naturally ventilated (windows opened). The Venue does regular cleaning as required to be 'Covid Compliant'.
D) Keep attendance register so if any positive test or symptoms reported then info can be shared with all group members.	Yes will be done.
E) Consider room arrangements: Seating will be in rows arranged so that people can sit a metre apart. In accordance with current Government Guidance face masks are required to be worn during the speaker's talk. Members attending should be fully vaccinated and in addition should consider taking a lateral flow test within 24hours of the meeting.	We ask request that you take care when approaching others that you stay at a distance that is comfortable for you both. In addition hand sanitiser is available at strategic points.
F) Ensure travel arrangements also meet the necessary requirements	Travel to the meeting is down to individual
G) Consider shared facilities.	No shared equipment. Our members need not have any contact with 'facilities' other than eg within toilets or stair handrails.
H) Record outcome of these considerations in writing (here) prior to the activity and share with participants so they can complete their personal checklist in line with the information in your checklist.	This will be issued to all Members before our first hybrid Monthly Meeting.

U3A-KMS-FRM-016 General U3A Activity Risk Assessment Checklist in Covid-19

Signed Group Organiser: Margaret Orrell / Derek Harwood

Dated: January 2022

Part 2: Before Activity Personal Checklist:	Yes ()
<p>A) All participants to review their own personal health and circumstances and refer to current Government guidance for different risk categories in Covid19 and what measures are recommended for people over 70 and/or with various medical conditions.</p> <p>B) Consider the health risk category of anyone else you are isolating with in your household.</p> <p>C) Review the risk check list for the activity above completed by the group organiser (above, Part 1) and consider if you can take part without adverse risk to yourself or household.</p>	